



Excellence | Service | Leadership and Good Governance | Innovation | Social Responsibility | Integrity | Professionalism | Spirituality

INVITATION FOR NEGOTIATED PROCUREMENT DUE TO TWO-FAILED BIDDINGS

ACQUISITION OF MATERIALS FOR CONSTRUCTION, MAJOR RENOVATION AND REHABILITATION OF VARIOUS SCHOOL BUILDINGS AND PERIMETER FENCE (LOT 1 AND LOT 2)

- 1. The Southern Leyte State University-San Juan Campus intends to procure Materials for Construction, Major Renovation and Rehabilitation of Various School Buildings and Perimeter Fence (Lot 1 and Lot 2) with a total Approved Budget for the Contract (ABC) of Two Million, Nine Hundred Eighty-Three Thousand, Three Hundred Twenty Pesos (\$\mathbb{P}2,983,320.00)\$, to wit:
 - Lot 1: Supply and Delivery of 1 Lot Construction Materials for Major Renovation/Rehabilitation of School Buildings and Perimeter Fence amounting to Two Million, Five Hundred Eighty-Eight Thousand, Eight Hundred Twenty Pesos (\$\P\$2,588,820.00); and
 - Lot 2: Delivery and Installation of Glass Partition, Doors and Windows amounting to Three Hundred Ninety-Four Thousand, Five Hundred Pesos (394,500.00)
- 2. The Southern Leyte State University-San Juan Campus, through it Bids and Awards Committee (BAC), now invites technically, legally, and financially capable suppliers for the said project.
- 3. The Southern Leyte State University-San Juan Campus requires that the delivery of materials shall commence upon receipt of the Notice to Proceed (NTP), in accordance with the following schedule:

Lot Number	Description	Quantity	Delivery in Days
1	Supply and Delivery of 1 Lot Construction Materials for Major Renovation/ Rehabilitation of School Buildings and Perimeter Fence	1 Lot	Shall not exceed forty- five (45) calendar days upon supplier's receipt of the Notice to Proceed (NTP).
2	Delivery and Installation of Glass Partition, Doors and Windows	1 Lot	Shall not exceed ninety (90) calendar days upon supplier's receipt of the Notice to Proceed (NTP).

4. The procurement procedure for this requirement is Negotiated Procurement pursuant to Section 53.1 of the Revised Implementing Rules and Regulations (IRR) of Republic Act (R.A.) No. 9184, otherwise known as the "Government Procurement Reform Act", including Annex H thereof.

The BAC will engage in negotiations with a sufficient number of suppliers to ensure effective competition. The selection of the successful offer shall be based on the best and final offer that will be submitted on the specified date shown below, and which would meet the minimum technical specifications required.

5. The schedule of activities are as follows:

Activities	Schedule	Venue
Issuance and Availability of	July 9-15, 2025; 8:00	SLSU-San Juan Campus
Negotiation Documents	AM to 5:00 PM	San Jose, San Juan
		Southern Leyte
Conduct of Pre-negotiation	July 14, 2025; 11:00	Learning Resource Center
Conference	AM	SLSU-San Juan Campus
		San Jose, San Juan
		Southern Leyte
Deadline for the	July 16, 2025; 1:30 PM	Learning Resource Center
Submission of Negotiation		SLSU-San Juan Campus
Documents/Proposal		San Jose, San Juan
		Southern Leyte
Opening of Negotiation	July 16, 2025; 3:00 PM	Learning Resource Center
Documents/Proposal		SLSU-San Juan Campus
		San Jose, San Juan
		Southern Leyte

6. Interested bidders may obtain further information from the BAC Secretariat at the address given below during office hours from 8:00 AM to 12:00 Noon and from 1:00 PM to 5:00 PM Mondays through Fridays and/or through online by contacting us through the details below:

MERALIE G. EBUÑA / NISSI PRAISE S. ESPEJO / MELISSA LORAINE A. CATALONIA
Bids and Awards Committee Secretariat
Southern Leyte State University-San Juan Campus
San Juan, Southern Leyte
+63-961-0177-358
bac sj@southernleytestateu.edu.ph

- 7. The Southern Leyte State University-San Juan Campus waives the imposition of fee for the Negotiation Documents.
- 8. Three (3) copies of the proposals must be submitted to the BAC which must be duly received by the BAC Secretariat through manual submission at SLSU-San Juan Campus, San Jose, San Juan, Southern Leyte on or before 1:30 PM of July 16, 2025. All copies shall be stamped as certified true copies of their original. Late submission shall not be accepted.

9. Interested bidders shall submit the following documents in sealed envelopes, labeled as "Negotiated Procurement for Two-Failed Biddings", with the title of the procurement project, name of the bidder, address, the contact details of the bidder, addressed to the BAC.

A. Eligibility and Technical Documents

- a) Valid PhilGEPS Registration Certificate (Platinum Membership), with Annex A of Class "A" eligibility documents:
 - Registration Certificate (DTI Certificate or SEC Certificate)
 - Current and Valid Mayor's/Business Permit
 - Tax Clearance
- b) Statement of all Ongoing Private and Government Contracts, including Contracts Awarded but not yet started, if any;
- c) Statement of Bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid. Any of the following documents must be submitted corresponding to listed contracts:
 - Copy of End-user's Acceptance
 - Official Receipts / Sales Invoice
- d) Conformity with the Schedule of Requirements (Annex I);
- e) Conformity with the Technical Specifications (Annex II);
- f) Omnibus Sworn Statement using the form prescribed (Annex III);
- g) Bid Security in any of the following form as prescribed under the 2016 revised IRR of RA 9184:
 - In case of cash, manager's check, bank guarantee (2% of the ABC or for Lot 1: ₱51,776.40 and for Lot 2: ₱7,890.00);
 - In case of Surety Bond (5% of the ABC or for Lot 1: ₱129,441.00 and for Lot 2: ₱19,725.00), submit also a certification issued by the Insurance Commission;
 - Bid Securing Declaration (Annex IV);
- h) Duly signed Net Financial Contracting Capacity Computation (NFCC);
- i) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence or duly notarized statement from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

B. Financial Documents

- a) Financial Bid Form (Annex V);
- b) Price Schedule (Annex VI)

10. The Southern Leyte State University-San Juan Campus reserves the right to accept or reject any proposal and to terminate the procurement process at any time prior to awarding of contract, without thereby incurring any liability to the affected supplier.

Date of Issue: July 8, 2025

SANTIAGO P. ABREA, PhD

BAC Chair

SLSU-San Juan Campus San Juan, Southern Leyte

Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Lot Number	Description	Quantity	Total	Delivery in Days
1	Supply and Delivery of 1 Lot Construction Materials for Major Renovation/ Rehabilitation of School Buildings and Perimeter Fence	1 Lot		Shall not exceed forty-five (45) calendar days upon supplier's receipt of the Notice to Proceed (NTP).
2	Delivery and Installation of Glass Partition, Doors and Windows	1 Lot		Shall not exceed ninety (90) calendar days upon supplier's receipt of the Notice to Proceed (NTP).

I hereby certify to comply and	deliver all the above requirements.	
Name of Company	Signature over printed name of representative	Date

ANNEX II

Technical Specifications

Item	Specification	Statement of Compliance
		[Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder's statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]
Lot 1	Supply and Delivery of 1 Lot Construction Materials for Major Renovation/Rehabilitation of School Buildings and Perimeter Fence	
	55 sheets 1/2"x 4'x 8' Ordinary Plywood	
	3595 bd.ft. 2"x2"x12' Coco Lumber	
	2456 bd.ft. 2"x3"x12' Coco Lumber	
	25 kgs Common Wire Nails #4	
_ _	25 kgs Common Wire Nails #3	
	15 kgs Common Wire Nails #2	
	15 kgs Common Wire Nails #1	
	20 gals. Flexibond	
	1363 bags Portland Cement	

	5773 pcs 4" CHB	
	40 bags skimcoat	
	240 pcs 16mmdia x 6m Def. RSB	
	876 pcs 12mmdia x 6m Def. RSB	
	880 pcs 10mmdia x 6m Def. RSB	
	237 kgs G.I. Tie Wire, Ga.#16	
	85 cu.m. Washed Sand	
	80 cu.m. Gravel	
	10 pcs G.I. Pipe #3 Ga.40	
	76 kgs Welding rod G12	
	42 pcs 1/4"x 2"x 2"x 6.0m Angle Bar	
	42 pcs ¼"x 1.0"x 1.0"x 6.0m Angle Bar	
	112 pcs 2"x 3"x 6.0m x 1.2mmThk. C- purlins	
	250 ln.m. Pre-painted Longspan 0.45mm	
	9 gals. Red lead	
	18 pcs Pre-painted Spanish Gutter	
	18 pcs Metal Facia Board	
	8 tubes Silicon Sealant	
	1463 pcs Teckscrew #2 (Metal)	
	175 sheets 2.95 m x .25m PVC cladding ceiling panel, brown	
	82 sheets Fiber Cement board	
	499 pcs Furring Clip	
	132 pcs C-Channel, 0.6mm thk x 5 m	
	391 pcs Double Furring, 0.6mm thk x 5 m	
	17 pcs Wall Angle 0.5mm thk x 3m	
	98 boxes Blind Rivets (5/32" x 1/2")	
<u> </u>	1	

1 kg. Concrete Nails # 1"	
907 pcs 600mmx600mm Porcelain Floor Tiles (white)	
36 bags Tile Grout (white)	
1 pc Panel board 6 holes	
2 sets 2-gang switch (flush type)	
6 sets 2-gang outlet (flush type)	
1 box THHN/THWN # 2.0mm2	
1 box THHN/THWN # 3.5mm2	
30 pcs PVC # 1/2" (thickwall)	
10 pcs PVC # 3/4" (thickwall)	
1 pc Circuit Breaker 40 Amps	
3 pcs Circuit Breaker 20 Amps	
2 pcs Circuit Breaker 15 Amps	
8 pcs LED bulb 12 watts	
5 rolls Electrical Tape (Brand 3M)	
10 pcs 4"x4" bulb socket	
12 pcs Utility Box	
10 pcs Junction Box	
Sanitary Lines & fittings, Series 1000	
6 pcs uPVC Pipe, 3", Series 1000	
4 pcs uPVC 90 deg elbow, 2", Series 1000	
4 pcs uPVC 45 deg elbow, 3", Series 1000	
4 pcs uPVC Wye, 3"x3", Series 1000	
4 pcs uPVC Coupling, 3", Series 1000	
16 pcs uPVC Pipe, 2", Series 1000	
4 pcs uPVC Tee, 2"x2", Series 1000	

	28 pcs uPVC 90 deg elbow, 2", Series 1000	
	5 pcs uPVC Coupling, 2", Series 1000	
	3 pcs Solvent Cement (300ml.)	
	Water Lines & fittings:	
	6 pcs 1/2"Ø x 6m. PVC	
	8 pcs 1/2"Ø PVC elbow	
	4 pcs 1/2"Ø PVC coupling	
	4 pcs 1/2"Ø PVC tee	
	Plumbing Fixtures & accessories:	
	4 sets Toilet Bowl w/ flush tank, lavatory	
	4 pcs Faucet (Heavy Duty)	
	4 pcs Floor Drain, 4"x 4"	
	10 pcs G.I. Pipe #4 S-40	
	31 pcs G.I. Pipe #2 S-40	
	12 pcs G.I. Pipe #1 S-40	
Lot 2	Delivery and Installation of Glass Partition, Doors and Windows	
	1 set Glass Wall with Double Sliding Glass Door	
	1 set Panel Wood Door (2.15m x .90m)	
	3 sets 3.5m x 1.68m Clear Glass Sliding Window with fixed header and both ends	
	1 set 4.61m x 1.20m Clear Glass Fixed Window	
	3 sets 3.5m x 1.20m Clear Glass Sliding Window with fixed header and both ends	
	1 set 1.60m x 1.20m Clear Glass Sliding Window with fixed header and both ends	
	1 set Fixed Glass with frame both end for the existing Glass Door	
	4 sets 2.2m x 1.3m Clear Glass Sliding Window with fixed both ends	

1 set 2.8m x 1.3m Clear Glass Slidi Window with fixed both ends	ing	
1 set 1.6m x 1.3m Clear Glass Slidi Window	ing	
1 set 2.1m x 1.2 m Clear Glass Swi with fixed both ends	ing Door	
2 sets 1.8m x 4.0 m Clear Glass Sli window with fixed header and bo		
1 set 0.9m x 2.1m Clear Glass Swin	ng Door	
2 sets wall Glass partition		
1 set Clear Glass Swing Door		
1 set 4 Panel Glass Door (2 Panel panel fixed both ends (3.30m x 2.1		
1 set Clear Glass Swing Door (.901	mx 2.10m)	
4 sets Aluminum Door		
ereby certify to comply and deliver	all the above technical specification	1S.
Name of Company	Signature over printed name of representative	Date

Omnibus Sworn Statement (Revised)

[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES))
CITY/MUNICIPALITY OF) S.S.

AFFIDAVIT

- I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:
- 1. [Select one, delete the other:]

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. [Select one, delete the other:]

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable];

- 3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;
- 4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct:
- 5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. [Select one, delete the rest:]

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, Procurement Agent if engaged, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, Procurement Agent if engaged, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of [Name of Bidder] is related to the Head of the Procuring Entity, Procurement Agent if engaged, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

- 7. [Name of Bidder] complies with existing labor laws and standards; and
- 8. [Name of Bidder] is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the [Name of the Project].
- 9. [Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
- 10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN	WITNESS	WHEREOF, 1	have	hereunto	set	my	hand	this _	day	of	,	20	at
	,	Philippines.											

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE] [Insert signatory's legal capacity] Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

Bid Securing Declaration Form

[shall be submitted with the Bid if bidder opts to provide this form of bid security]

REPUBLIC OF THE PHILIPPINES)	
CITY OF) S.S

BID SECURING DECLARATION Project Identification No.: [Insert number]

To: [Insert name and address of the Procuring Entity]

I/We, the undersigned, declare that:

- 1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid Securing Declaration.
- 2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f),of the IRR of RA No. 9184; without prejudice to other legal action the government may undertake.
- 3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
 - a. Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
 - b. I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right; and
 - c. I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this ____ day of [month] [year] at [place of execution].

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]
[Insert signatory's legal capacity]
Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

Bid Form for the Procurement of Goods

[shall be submitted with the Bid]

BID FORM

Date:	
Project Identification No. :	
1 Toject Identification No	

To: [name and address of Procuring Entity]

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers [insert numbers], the receipt of which is hereby duly acknowledged, we, the undersigned, offer to [supply/deliver/perform] [description of the Goods] in conformity with the said PBDs for the sum of [total Bid amount in words and figures] or the total calculated bid price, as evaluated and corrected for computational errors, and other bid modifications in accordance with the Price Schedules attached herewith and made part of this Bid. The total bid price includes the cost of all taxes, such as, but not limited to: [specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties], which are itemized herein or in the Price Schedules,

If our Bid is accepted, we undertake:

- a. to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements of the Philippine Bidding Documents (PBDs);
- b. to provide a performance security in the form, amounts, and within the times prescribed in the PBDs;
- c. to abide by the Bid Validity Period specified in the PBDs and it shall remain binding upon us at any time before the expiration of that period.

[Insert this paragraph if Foreign-Assisted Project with the Development Partner: Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name and address Amount and Purpose of of agent Currency Commission or gratuity

(if none, state "None") /

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements pursuant to the PBDs.

The undersigned is authorized to submit the bid on behalf of [name of the bidder] as evidenced by the attached [state the written authority].

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Name:	
Legal capacity:	
Signature:	
Duly authorized to sign the Bid for and behalf of:	
Date:	

Price Schedule for Goods Offered from Within the Philippines

[shall be submitted with the Bid if bidder is offering goods from within the Philippines]

For Goods Offered from Within the Philippines

Name	e of Bidder				Projec	et ID No		Page	_ot
1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price EXW per item	Transportation and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)
Name									
Signa	iture:								
Duly	authorized	to sign th	he Bid fo	r and b	ehalf of:				